

ICOPE Inc.



International Council of Psychology Educators Incorporated

NOTICE OF THE 2020-2021AGM and CALL for NOMINATIONS

Dear ICOPE members,

Please find below details about the upcoming AGM and a call for nominations for the Committee Secretary role.

The AGM will be held via Zoom at the time indicated in the Agenda below (please determine your own matching time-zone please determine your own matching time-zone for **December 13 10pm London time**).

You can participate via this URL link to the video-conferencing software Zoom

<https://us02web.zoom.us/j/89993360177?pwd=OVk3Z09FRHM5WXVSRXR4UGdNVWwwQT09>

Meeting ID: 899 9336 0177 Access Code: 848305

Please email your nomination including (a) which position you are nominating for (Secretary only is available), (b) a statement of intent (maximum 150 words), and (c) a resume/CV, to the returning officer Jacquelyn Cranney j.cranney@unsw.edu.au by **11 November 10pm London time**. You also need to arrange to have two ICOPE members second your nomination—this can be done by email. Committee members (except for the returning officer) can be approached to second your nomination. If voting is needed for any position, this will be arranged to take place before the AGM.

The AGM Agenda is attached below. At the AGM, there will be no special resolutions.

2020-2021 AGM AGENDA to be held on December 13, 2021

International Council of Psychology Educators (ICOPE) Incorporated

6th Annual General Meeting 2020-2021



International Council of Psychology Educators Incorporated

TIME ZONE: London, UK: December 13, 2021, 10pm

Zoom Meeting URL:

<https://us02web.zoom.us/j/89993360177?pwd=OVk3Z09FRHM5WXVSRXR4UGdNVWwwQT09>

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Committee Mmembers	
Steve Charlton (SC) (JT) (President and Chair; position lapses at the 2022 AGM)	
Luis Alfredo Padilla Lopez (AL) (Vice-President/ President Elect; President from the end of the 2022 AGM)	
Secretary (Acting: Karen Ryder): Position open for election at this AGM.	
Jacquelyn Cranney (JC) (Treasurer; Public Officer; Treasurer position lapses at the 2022 AGM)	
<u>Elected 'ordinary' members:</u> (all elected March 2021 belated AGM, so positions lapse at the end of the 2022 AGM) Jacqui Taylor (JT) Tony Machin (TM; Communications Officer) Julia Suleeman (JS) Remo Job (RJ)	
<u>Appointed/co-opted members</u> (all co-opted just after the March 2021 belated AGM, so positions lapse at the end of the 2022 AGM): Karen Ryder (KR) Grant Rich (GR) Victor Karandashev (VK)	
1. Welcome and Apologies (SC)	
Welcome. Apologies.	
2. Minutes of the last meeting	
2.1. Motion 1: That the minutes of the previous AGM be accepted as a true and accurate record.	
3. Business on the Agenda	
3.1. Report from the President (SC) General update Upcoming conference activity.	
3.2. Report from the Treasurer 30/06/20 Balance: 1,703.09 July 1 2020 to June 30 2021 Income: 0 Expenses: 0 30/06/21 Balance: 1,703.09	

<p>Financial Year so far (October 31, 2021): Income: 0 Expenses: 0 Current Balance: 1,703.09 Note there are no charges, and no interest, on this account.</p> <p>Motion 2: That the Treasurer’s report be accepted. Motion 3: That the annual fees be waived until the next ICOPE conference. [Note that at the 2022 there will be an expense of approx. \$300 for the submission of financial statements to the NSW Associations Registry.]</p>	
<p>3. 3 Membership of 2020-2021: ICOPE Committee Update on current roles (SC). Election outcomes for the vacant position of Secretary.</p> <p>Motion 4: That the outcome of the election be accepted.</p>	
<p>4. 2021-2022 Discussion (SC)</p>	
<p>4.1 JC/AL/JT – brief update regarding operations 4.2 TM – brief update regarding communications 4.3 SC – Aspirations/goals for the next year 4.4 Discussion</p>	
<p>5. Other Business</p>	
<p>From the floor.</p>	
<p>6. Date of 2021-2022 AGM meeting</p>	
<p>Exact date/time/place of 2021-2022 AGM to be determined (needs to be in second half of 2022).</p> <p>[Note: Informal discussion may continue after the formal end of the AGM]</p>	

NOTES:

A. According to the Constitution which was amended at the 2016 AGM:

Committee:

- There are 4 office-bearer positions (President, Vice-president/president-elect; secretary, treasurer – who should be resident in Australia given bank account), and up to 4 elected ‘ordinary’ members
- Up to 6 co-opted members (for specified reasons, including if the Public Officer is not otherwise a member) can be made by the current Committee, as long as the total number of committee members does not exceed 14 (minimum is 7).
- Elected and co-opted members serve a term of approximately 2 years, that is, between the relevant 3 consecutive AGM meetings.
- At least 3 days’ notice must be given of a meeting, with the Agenda; additional motions to those on the Agenda are not accepted.
- The quorum is 3.
- At least 2 meetings within any one financial year (July 1-June 30) need to be held.

AGM:

- At least 14 days’ notice is required of an AGM, however this needs to be longer if elections are held i.e., AT LEAST 42 days, given a 30-day notice for nominations, and if ballot required, an additional 10 days, prior to AGM.
- Additional motions to those on the Agenda are not accepted.
- The quorum is 5.
- The AGM usually need to be held within 6 months of the end of the previous financial year (other arrangements may be made with the NSW Associations authority).